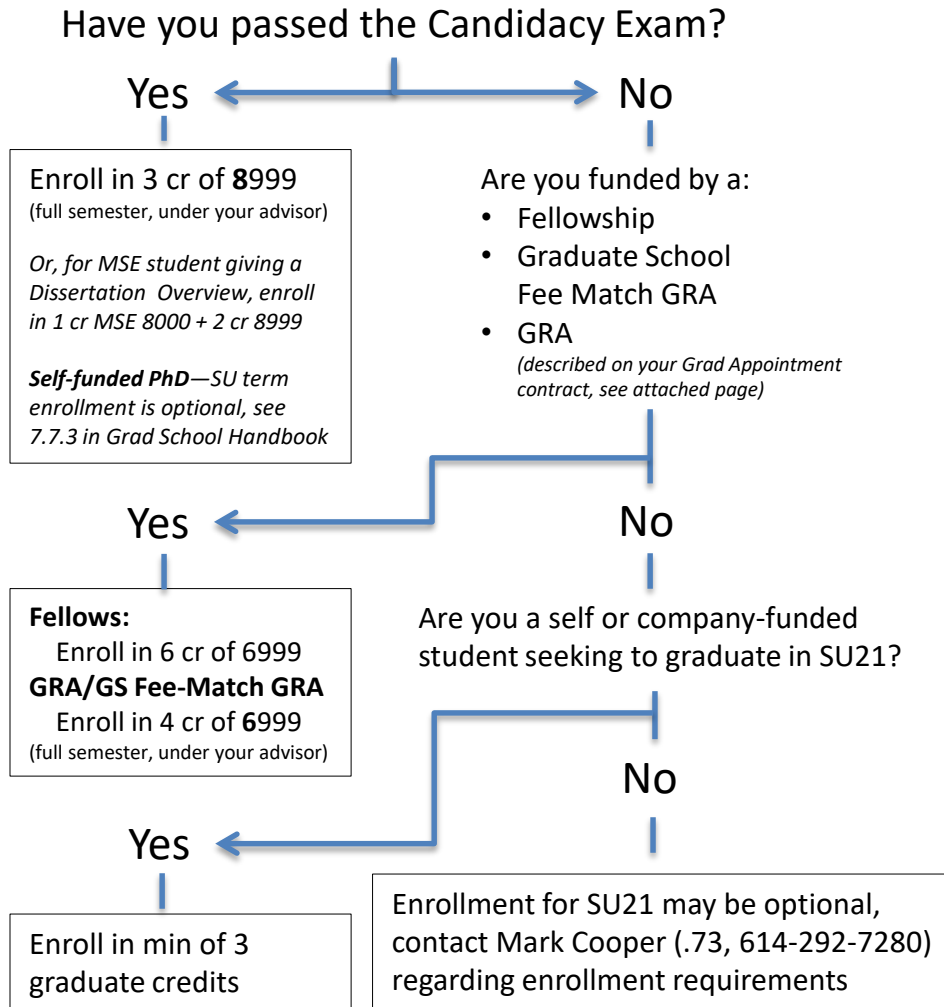


# MSE/WE Grad Enrollment Guidelines for Summer '21

orig 3/19/21

**Please note:** The flow chart below **assumes** that you are funded as a GRA or Fellow during SU21. If you will *not* be a funded student during the Summer, you may not need to enroll, but please review the special categories of enrollment at right.



**6999 or 8999?**  
Have you passed the PhD Candidacy Exam?  
**No**, register for 6999    **Yes**, register for 8999

**Substitutions & Additions:**

- APPROVAL FROM YOUR ADVISOR IS REQUIRED TO REGISTER FOR CREDITS OTHER THAN THOSE DESCRIBED AT LEFT.
- ADVISOR'S *PRIOR* APPROVAL REQUIRED IF ENROLLING IN MORE THAN THE LIMITS DESCRIBED AT LEFT.

**Be aware of add/drop dates**  
and other fee-related deadlines!  
See [registrar.osu.edu/registration](http://registrar.osu.edu/registration)

**BS/MS**  
If you will be funded as a GRA during SU21, please meet the enrollment requirements described at left.

**Distance Learning (on-line), GE-ACE, & Self-funded Master's**  
No graded courses will be offered in WE or MSE during SU21. However, students may wish to address their end-of-degree *Independent Study* project during the Summer. Please consult with your advisor before enrolling.

**External Fellowship (NSF, Fulbright, etc.)**  
The student is responsible to meet any minimum enrollment required by the funding source.

**Internships**  
Please contact Mark Cooper.73 and Mei Wang.235 if you will be working on an internship during SU21.

**Graduation—minimum enrollment**  
Minimum enrollment during a term of graduation = 3 graduate credits. However, student must also ensure s/he is properly enrolled to meet funding minimums described at left.

# Determining funding type



## Graduate Associate Appointment Document

For GRA-funded students, your type of funding will be determined by the “Appointment Title” indicated on your most recent Graduate Appointment document (ex., GRA, GRA-GS Match). For Summer, a min of 4 grad credits is required.

The Ohio State University is pleased to offer an opportunity while you are pursuing your graduate degree for you to gain valuable professional experience and to contribute in significant ways to the University's academic, research, and service missions. This document gives important information about your graduate associate (GA) appointment, but does not supersede applicable Graduate School policies, University rules, or federal and state laws, which change from time to time. Graduate students and graduate programs should consult the Graduate School Handbook, (see [gradsch.osu.edu](http://gradsch.osu.edu) | Current Students | Graduate School Handbook) particularly Section IX, for Graduate School rules and policies pertaining to graduate students.

Student's Name: **Elvis Presley** Student's OSU ID#: \_\_\_\_\_  
 Appointing Unit: **MSE (14680)** Student's Academic Unit: **MATSCEN**  
 Faculty Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Admin Contact: **Mei Wang** Phone: **614-292-6790**  
 E-mail: **wang.235@osu.edu**

Note: The University is required by Federal law to verify the citizenship and work authorization of all new appointees, and this appointment is contingent on such verification.

Appointment Title:  Graduate Research Associate (GRA)  GRA-GS Match  Graduate Teaching Associate (GTA)  Graduate Administrative Associate (GAA)

Enrollment Requirements	Autumn/Spring Semester	Summer Term
Graduate Associates (50% FTE)	8 hours	4 hours
Graduate Associates (25% FTE)*	4 hours	
Fellows or GRA-GS Match*	12 hours	
Post-Candidacy Students	3 hours	

\* Department must obtain Graduate School approval for 25% GRA appointments and to use GRA-GS Match positions.

Note: For information on enrollment options and requirements, refer to the Graduate School. Graduate students in departments may have program specific enrollment requirements.

Note: Graduate students for whom English is not the first language must certify their proficiency in spoken English involving direct student contact. Consult Section IX of the Graduate School Handbook.

Appointment Period: \_\_\_\_\_

NOTE: **GRADUATING**

For fellowship-funded students, your type of funding will be determined by the “Appointment Title” indicated on your most recent Graduate Appointment document. For Summer, a min of 6 grad credits is required.



## Graduate Fellowship Appointment Document

The Ohio State University is pleased to offer an opportunity while you are pursuing your graduate degree for you to gain valuable professional experience and to contribute in significant ways to the university's academic, research, and service missions. This document gives important information about your Fellowship appointment, but does not supersede applicable Graduate School policies, university rules, or federal and state laws, which change from time to time. Graduate students and graduate programs should consult the Graduate School Handbook, (see [gradsch.osu.edu](http://gradsch.osu.edu) | Current Students | Graduate School Handbook) particularly Section IX, for Graduate School rules and policies pertaining to graduate associates.

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 E-mail: \_\_\_\_\_  
 Admin Contact: **Mei Wang** Phone: **614-292-6790**  
 E-mail: **wang.235@osu.edu**

Appointment Title:  Department Graduate Fellow  Graduate Supplemental Fellow  Graduate External Supplemental Fellow

Enrollment Requirements	Autumn/Spring Semester	Summer Term
Fellows	12 hours	6 hours
Post-Candidacy Fellows	3 hours	3 hours

Note: For information on enrollment options and requirements, refer to the Graduate School.